



## MWCD Dock Construction Application Form

Lessee Name: \_\_\_\_\_ Lot #: \_\_\_\_\_ Date: \_\_\_\_\_

**A Construction Permit is required prior to any modification or installation of a new dock.** By obtaining a permit, you help to ensure that your investment meets MWCD docking specifications prior to spending any time or money on a project. Not sure if your project requires a permit? Please call Andrea Striker, MWCD Docking / Shoreline Coordinator, at 330-556-5064 to discuss your project.

To obtain a dock construction permit, please fill out this form and submit it along with any necessary supplemental documents and permit fee payment. Send the completed forms and fee payment (if required) to [astriker@mwcd.org](mailto:astriker@mwcd.org) or mail to: MWCD, 1319 Third St NW, New Philadelphia, OH 44663, Attn. Andrea Striker. You may visit [www.mwcd.org/payments](http://www.mwcd.org/payments) to submit permit fee payment, please include "Dock permit payment" in the notes section. Following your submittal of all required documents, we make every effort to get you a permit within 3-5 business days.

### Step 1: Identify Your Project

	Project Category (check all that apply)	Description
<input type="checkbox"/>	<b>New Dock Construction or New Location</b>	A project that includes installing a new dock and/or a new location. A \$25 permit fee is typically required for new construction. Call or email us to verify the fee amount for your project. <b>Complete steps 1-3 of this application form.</b>
<input type="checkbox"/>	<b>Dock Replacement or Addition</b>	Replacement of dock sections or updates/maintenance that will cause a change in size/footprint of the structure. Typically no permit fee is required. <b>Complete steps 1-3 of this application form.</b>
<input type="checkbox"/>	<b>Dock Access</b>	Installation of off lot step or walkways to dock. May require USACE Consent which will add additional approval time. A \$25 permit fee may be required, please call before submitting payment. <b>Complete steps 1-4</b>
<input type="checkbox"/>	<b>Boat Lift</b>	Installation or maintenance of boat lift system. No permit fee is required. <b>Complete steps 1-3</b>
<input type="checkbox"/>	<b>Other</b>	Contact Andrea Striker at 330-556-5064 or <a href="mailto:astriker@mwcd.org">astriker@mwcd.org</a> to discuss your project

Please provide a written description of your proposed project(s). *If dock is commercially manufactured, please include manufacturer name:*

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**Step 2: Dock Specs and Materials** — Please use specific manufacturer name and color name.

Dock Specs		
<b>Spacing</b> , must be at least 25' from adjacent dock	Left Adjacent Distance	Right Adjacent Distance
<b>Dock Type</b> (circle One)	Floating	Fixed
<b>Dock Footprint</b>	Length	Width (Min 3' Max 6')

Materials	
	<i>Material type, color, and manufacture, contractor name</i>
<b>Decking</b>	(Example: Wood, poly/composite, plastic)
<b>Frame</b>	
<b>Float Type</b>	
<b>Posts</b>	(pipe material, affixture type, base type, size)

Boat Lift		
<b>Make</b>		
<b>Model</b>		
<b>Canopy</b> <i>Side curtains not to exceed 30"</i>	<b>Model</b>	
	<b>Color</b>	



**Step 3: Location and Drawing -** Please submit a drawing of the Dock project layout. Please include the dock measurements and relative location compared to adjacent docks.

A large, empty grid of small squares, intended for drawing the dock project layout. The grid is approximately 30 units wide and 40 units high.

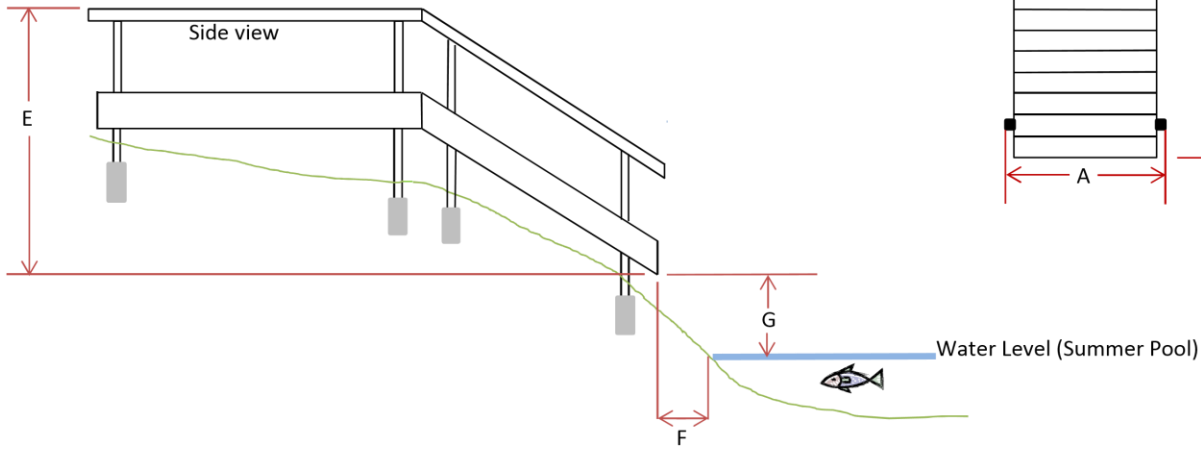
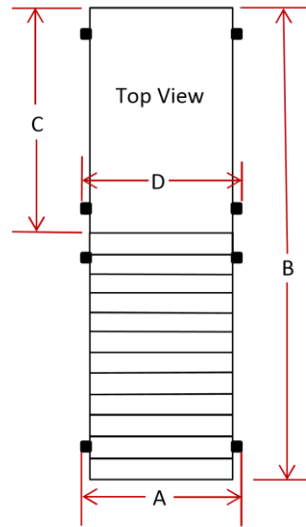


**Step 4: Access Template** - Please complete the template below for your stairway project.

**MWCD, Off-Lot, Dock Access Stairway Dimension Template**

- Requested measurements for typical steps with landing.
- Drawings should be submitted for other configurations.

A=Width – Measured to outside of structural framework (Max. 4’)  
 B=Overall length of stairway  
 C=Landing dimension (Length)  
 D=Landing dimension (Maximum landing width is 4’)  
 E=Overall height of stairway  
 F=Horizontal distance from steps to water (Normal summer pool)  
 G=Vertical distance from steps to water



**Dimensions:**

A=	E=
B=	F=
C=	G=
D=	

**Notes:**

- \* Maximum permissible width of stairs and landings is 4’
- \* No wood can be placed in contact with water at summer pool
- \* Decks cannot be incorporated into off-lot stairway construction